



# CONSTEYNNOS IX ROYO Y IMPERAD

A.S. 302

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No.1 of 2023

An Act relating to the Creation of the Institution of His Imperial Majesty's Civil Service.

*Given Sanction on the 27th of February, 2023  
Amended on the 25th of October, 2024*



SARHOLM



aya seo donir plisir eun Seito Majis Imperial y Stefanica, pur Seito Majis y pul y pur tel consei y sazion eui tel Parlamente eui tel Rozirre, comaria tel segeoare:

- 1. Short Title** This Act shall be known as the *Civil Service Act of 302 AS* in short.
- 2. Introduction** On an ad-hoc basis, the New Sarovian Empire has always maintained a variety of positions closely resembling a modern and effective Civil Service. The Civil Service, however, has rarely been formalised nor conferred any glamour or awards in its history, and has slacked behind when it comes to progress. A modern nation state requires itself a modern Civil Service. It has been the suggestion of Tel Majis Imperial that the Civil Service shall be formalised as an institution separate and simultaneously interlocked with the Imperial Parliament.
- 3. Establishment of the Civil Service** This Act shall formalise the creation of His Imperial Majesty's Civil Service, or otherwise known as the HIM Civil Service or simply Civil Service, or in High Sarovian, *Sevis Civil eui Seito Majis Imperial*. The Civil Service shall become the permanent bureaucracy of the Crown, which shall interpret the orders and executive decisions of the Sovereign and His Government and implement them. The Civil Service shall be in all manners politically neutral while performing the tasks and duties of their post, yet serve the individual Cabinet Ministers of the Crown which dictate the terms of their ministries. All Civil Servants shall be formed up onto an official Civil List and be paid a salary to be dictated by the budget of the Imperial Parliament. All Civil Servants must swear the Oath of Allegiance to the Crown and must possess a valid Sarovian citizenship.
- 4. The Head of the Civil Service** The overall Head of the Civil Service shall be the Minister responsible for His Imperial Majesty's Ministry of Services, or the Services Minister. The Service Minister shall be responsible for overseeing the Civil Service and approving appointments to positions of authority within it, as well as the recruitment of members to the Civil Service. In the absence of a Services Minister the Clerk of the Privy Council may occupy this role as head of the Civil Service. It is not permissible for the Services Minister to dismiss and terminate the career of an individual working in the Civil Service without the explicit approval of the Service Undersecretary, and may only be dismissed for poor work ethic and/or failure to do their duty in an adequate manner.
- 5. Departments** The Civil Service shall divide its responsibilities into a plethora of departments that align themselves with the Ministries of the Imperial Parliament, with the exception of the Defence Ministry, which will not be allocated civil servants. Any junior minister, or Minister of State, may not be allocated civil servants, but may be authorised with consent to appropriate another department's civil servants on a temporary basis. There shall be the following subdivisions of His Imperial Majesty's Civil Service:
  - a) His Imperial Majesty's Diplomatic Corps
    - i) The Foreign Service
  - b) His Imperial Majesty's Finance Ministry
    - i) The Financial Service
  - c) His Imperial Majesty's Development Ministry

- i) The Research and Development Service
- d) His Imperial Majesty's Cultural Ministry
  - i) The Social Service
- e) His Imperial Majesty's Colonial and Commonwealth Corps
  - i) The Colonial Service
- f) His Imperial Majesty's Services Ministry
  - i) The Home Service
- g) His Imperial Majesty's Education Ministry
  - i) The Education Service
- h) His Imperial Majesty's Treasury Board
  - i) The Commercial Service
- i) His Imperial Majesty's Justice Ministry
  - i) The Legal Service
- j) His Imperial Majesty's Immigration Ministry
  - i) The Immigration Service

## 6. Jobs of the Civil Service

The Civil Service shall be established with roughly two dozen occupations to be chosen from. Should the need arise for a new title of civil servant with different obligations, an amendment of this Act is necessary.

Within the Foreign Service, the department will be led by the Foreign Undersecretary who is subordinate to the Foreign Secretary. There shall be four distinct types of diplomats. Whereas in the event that two independent and sovereign countries where both heads of state are invested in the same individual, they shall be sent a diplomat to be styled as a *High Commissioner*, who shall not be granted a letter of credence, but will retain the highest ranking diplomat on the Order of Precedence and require the consent of the Colonial Undersecretary and the Minister of the Colonial and Commonwealth Corps. Two independent and sovereign countries where the foreign heads of state is a hereditary monarch shall be sent a diplomat to be styled as an *Ambassador*, to serve as the personal representative of His Imperial Majesty and His Government. They shall be granted a Letter of Credence to present to the foreign sovereign, that shall be written by His Imperial Majesty or a regent in his name. Diplomats sent to independent and sovereign countries where the foreign head of state is not a monarch shall be styled as *Envoys*, and they will serve as the representative of His Imperial Majesty and His Government. Lastly, officers of the Imperial Sarovian Army or Imperial Sarovian Navy may be sent with the permission of both the Foreign Secretary and the Foreign Undersecretary to serve in a diplomatic mission and shall be styled as *Attachés*. The Foreign Service may also permit members to join as *Diplomatic Clerks*, which may assist in the aid of diplomatic strategies and development.

Within the Financial Service, the department will be led by the Financial Undersecretary who shall be subordinate to the Minister of Finance. There are four different occupations held in the Financial Service. The first shall be the *Financial Directors*, who shall record and report all instances of individuals intending to trade Saros for Galats (or other currencies that may be adapted by law) or vice versa as well as installing farming quotas for civil subordinates. *Financial Managers* shall own the farms or property that are necessary to develop financial gain for the Ministry of Finance and shall report on a weekly basis the amount of income they have acquired. *Financial Clerical Officers* shall be responsible for

farming and gaining income for the Financial Service as well as aiming to hire new *Financial Clerks*, who will also farm and gain income for the Financial Service.

Within the Research and Development Service, the department will be led by the Development Undersecretary who shall be subordinate to the Minister of Development. There shall be two types of occupations in the Service. The first shall be *Analysts*, who shall use the information acquired by their civil subordinates to analyse the situation, create graphs and create a clear timeline or understanding of the statistics gathered. The second shall be *Statisticians*, which are responsible for the acquisition of statistics by order of the Development Undersecretary. This may consist of financial numbers, troop counts, census records and more.

Within the Social Service, the department will be led by the Social Undersecretary who shall be subordinate to the Minister of Culture. There shall be three types of occupations in the Service. The first shall be the *Ceremonial Officers*, who will oversee the traditions and ceremonies of the New Sarovian Empire and maintain a Ledger of Traditions and Customs. The second shall be the *Linguistics Officers*, who will maintain the official Dictionary of High Sarovian through work with the Minister of Culture. The third will be the *Social Clerks*, who may be assigned to aid either the Ceremonial Officer or the Linguistics Officer in any of the many tasks needed to maintain either the Ledger of Traditions and Customs or the Dictionary of High Sarovian.

Within the Colonial Service, the department will be led by the Colonial Undersecretary who shall be subordinate to the Minister of the Colonial and Commonwealth Corps. The Colonial Service shall, with the consent of the Diplomatic Corps, appoint *High Commissioners* to Sarovian Dominions. The Colonial Service has jurisdiction over the appointment of *Governors-General* with the permission of His Imperial Majesty the Emperor, and *Governors-General* shall serve as the highest position in the Colonial Service. There shall be the two more occupations in the Service. The first shall be the *Colonial Administrators*, which shall oversee Sarovian colonial territory dictated by the terms of their contract. This empowers the Colonial Administrator to act in a manner of a local taxman, mayor, peace officer and justice of the peace in Sarovian colonial territories. The last shall be the *Colonial Clerks*, who may assist the actions of any other Colonial occupation with whatever requirements necessary.

Within the Home Service, the department will be led by the Home Undersecretary who shall be subordinate to the Minister of Services. The Home Service shall be quite small in comparison to the others, with two occupations. The first of which shall be the *Home Administrators*, which shall be responsible for the archiving of documents and transcripts from their civil subordinates and publishing them when required as per legislation. The second shall be the *Home Clerks*, who shall attend all meetings of the House of Commons and transcribe and video record the proceedings for publication.

Within the Education Service, the department will be led by the Education Undersecretary who shall be subordinate to the Minister of Education. The Education Service shall have three occupations; the first of which shall be the *Education Officers*, which shall oversee accredited universities and colleges within the New Sarovian Empire and Her Colonies and Dominions and ensure they are being held to an equal standard for all members. The second are *Academic Officers*, who will oversee lesser academies (such as naval or army

academies that do not provide degrees, such as the Ironwood Military Academy and the Karlstadt Combat Arms School) and ensure that the necessary criteria are being taught. The third shall be the *Educational Clerks*, which may assist in whatever necessary requirements their superiors.

Within the Commercial Service, the department will be led by the Treasury Undersecretary who shall be subordinate to the President of the Treasury Board. The Commercial Service shall have four occupations; the first of which shall be the *Commercial Officer*, which shall assist the President and Undersecretary in understanding the complexities of the budget and the contents within it. The second shall be the *Sales Officer*, which shall be responsible for the accurate record keeping of the items in Sarovian stores and companies and the quantities of items purchased. Both the Commercial and Sales Officers shall be aided by *Commercial and Sales Clerks*, which will aid them in proposing new items for Sarovian stores, figuring out where economic income is coming from, doing studies for what government wages should be, and overall statistical growth of the Sarovian economy.

Within the Legal Service, the department will be led by the Judicial Undersecretary who shall be subordinate to the Minister of Justice. There shall be six occupations in the Legal Service. The first and second shall be *Supreme Court Justices and Justices of the First Court*, who shall be appointed by their respective legislation and shall sit on the bench of the Sarovian Supreme Court and the First Court respectively. The third occupation shall be *Crown Attorneys*, who are chiefly responsible for the prosecution of individuals who break the law and require a trial. The fourth and fifth occupations are the *Constabulary's Commissioners and Peace Officers*, which shall act in accordance with the Peace Officers Act.

Lastly, within the Immigration Service, the department will be led by the Immigration Undersecretary who shall be subordinate to the Minister of Immigration. There shall be three occupations in the Immigration Service. The first shall be the *Immigration Officer*, who is responsible for the implementation of the Immigration Minister and Immigration Undersecretary's strategy for immigration. The second shall be the *Immigration Clerk*, responsible for the integration of new members to New Sarovia. The third and final shall be the *Immigration Agent*, which shall be responsible for the advertisement and immigration to Sarovia.

The first and second shall be Supreme Court Justices and Justices of the First Court, who shall be appointed by their respective legislation and shall sit on the bench of the Sarovian Supreme Court and the First Court respectively. The third occupation shall be Crown Attorneys, who are chiefly responsible for the prosecution of individuals who break the law and require a trial. The fourth and fifth occupations are the Constabulary's Commissioners and Peace Officers, which shall act in accordance with the Peace Officers Act.

## **7. Grades in the Civil Service**

In order to separate the roles of the Civil Service and differentiate them with the ever growing Imperial Sarovian Army and Imperial Sarovian Navy, the Civil Service shall be divided into categories that will be completely ineligible with military service. There shall be three grades within His Imperial Majesty's Civil Service: the Executive Tier, the Intermediate Tier, and the Common Tier.

Members with roles and occupations in the Executive Tier shall be forbidden from serving in the Imperial Sarovian Army and Imperial Sarovian Navy concurrent with their position in the Civil Service, and must resign from the military. Governor-Generals in their role as viceroy may retain the ranks and privileges of their military commands but understand that they shall treat them subordinate to their viceregal positions.

Members with roles and occupations in the Intermediate Tier shall be permitted to serve in the military as well as the Civil Service as long as a Service Contract is signed, that shall state the duration of the bid as a civil servant, their specific obligations, and that the incumbent shall endeavour to finish all new duties with the utmost effort. Failure to complete the aforementioned time will result in fines no less than 15,000Sr, imprisonment, and the requirement that the time must be completed or “sold” to another civil servant who will carry on the rest of their contract. Members who leave the New Sarovian Empire in any capacity during the incumbency of a civil service position in the Intermediate Tier shall not be permitted re-entry into New Sarovia until the above is met.

Members with roles and occupations in the Common Tier shall be permitted to serve in the military as well as the Civil Service, with no obligation of a Service Contract. Members of the Common Tier may be permitted to resign at any moment without penalty granted that their department Undersecretary or Minister deems them “in good standing”. Members who resign who are not deemed “in good standing” may be subject to a fine no less than 5,500Sr, imprisonment or even removal of citizenship and exile.

Occupations shall be listed in a chart in the Appendix, and shall be bolded are part of the Executive Tier. Occupations which are italicised are part of the Intermediate Tier. Occupations which have neither bolding nor italics are part of the Common Tier.

The next Sarovian election in 2022 shall permanently move the office of Prime Minister of the New Sarovian Empire to the Executive Tier, which will result in their resignation from the Imperial Army or Navy. The subsequent election afterwards will likewise move all Cabinet Ministers to the Executive Tier. Members of the Executive Tier may retain their positions and service with the rare blessing of His Imperial Majesty, if necessity may be proven.

## 8. Appendix

<b>HIS IMPERIAL MAJESTY'S CIVIL SERVICE</b>						
Foreign Service	Undersecretary	High Commissioner	Ambassador	Envoy	Attaché	Diplo. Clerk
Financial Service	Undersecretary	Financial Director	Financial Manager	Fin. Clerical Officer	Fin. Clerk	
R&D Service	Undersecretary	Analyst	Statisticians			
Social Service	Undersecretary	Ceremonial Officer	Linguistic Officer	Social Clerk		
Colonial Service	Undersecretary	Governors-General	Colonial Administrator	Colonial Clerk		
Home Service	Undersecretary	Home Administrator	Home Clerk			
Education Service	Undersecretary	Education Officer	Academic Officer	Educational Clerk		
Commercial Service	Undersecretary	Commercial Officer	Sales Officer	Commercial Clerk	Sales Clerk	
Legal Service	Undersecretary	Supreme Court Justice	First Court Justice	Crown Attorney	Constabulary Commissioner	Constabulary
Immigration Service	Undersecretary	Immigration Officer	Immigration Clerk	Immigration Agent		

© Seito Majis Imperial tel Royo do tel Sarovi  
y Imperad eui tel Comune Sarovi, terrir reperelir  
pur tel Parlamente Imperial y tel Ministe eui tel  
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