



IMPERIAL ARMY

Manual of Instruction for use in

CEREMONIAL PROCEDURES



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Army Inspections

Army Inspections, or simply unit inspections, are quick, 10-20 minute affairs. It allows a unit as small as a battalion to as large as a corps to quickly review all members of the unit, fix uniforms, and allow all members to understand the chain of command based on proximity and uniform.

Reward Parades

Reward Parades, or simply *medals* parades, are parades for the sole purpose of the awarding and distribution of medals, honours, commissions and similar rewards to soldiers, and are held every month.

Change of Command Parades

Upon the formal appointment of a new commander of a Corps or Regiment, a Change of Command parade will be slated for one week from their promotion. The parade is given to introduce members to their new commander.

Tattoo of the Guards

The Tattoo is a unique, daily ceremony held by the *Corosso eui Gardos Azulos*.

Honour Guards & Reviews

A unit may be designated at any time to serve as an *honour guard*, or to form in a *troop review*. A review is a simple procedure that, similar to inspection, is quick and involves minimal commands, but is expected to be incredibly sharp and formal, and is often used to honour a foreign dignitary or VIP.

Trooping the Colours

A common parade, the Trooping of a Colour involves a regiment being selected for excellent conduct or behaviour to parade in front of the entire army and in front of the Sovereign or his/her representative.

General Parades

General parades are the common, simple parade conducted by the entire Imperial Army in times of little drill practice or in the presence of a vast quantity of raw recruits.

Remembrance & Solemn Parades

For remembrance days or other solemn parades, including military funerals.



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Glossary

All terms, units of measurement and necessary translations will be at the end of the Imperial Army Manual of Instruction for Ceremonial Procedures.

Bold words will represent words that appear in the Glossary.



Army Inspections



Army Inspections

Army Inspections, or simply unit inspections, are quick, 10-20 minute affairs. It allows a unit as small as a battalion to as large as a corps to quickly review all members of the unit, fix uniforms, and allow all members to understand the chain of command based on proximity and uniform.

Conductor of the Inspection

Inspections should be conducted by a Sergente, Soldat-Oficier or a Sobisoldat-Oficier, and overseen by an officer.

Dress Codes

For *Army Inspections*, the following dress codes may be permitted to be worn, as long as **all members are wearing the same order of dress** (with the exception of No.3B, which may worn by officers as the Undress Order of Wear). See below for examples:

NO.2 DRESS

Accepted



NO.3 DRESS

Accepted



NO.3B DRESS

Accepted



Army Inspections

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Stage 1

Army inspections will begin in the above formation. Soldiers will be lined up, with their arms just touching each other, pixel-perfect. The **Second-in-Command (2IC)** will face their subordinates. *No officers are permitted in line.*

Any officers or supervising individuals shall be placed to the left, equipped with a parade sword if an officer. If present, the Regimental Colours will be positioned to the left as well.



Stage 2

The 2IC will begin to call the names of the soldiers, one by one (**rasponze**). They will complete the drill movement by going onto their horse, responding to the rank of the individual who called them (*or, in the event an officer is present, calling **SERENORRE/SERENORRA** in lieu of the 2IC's rank.*) They immediately dismount their horse after.

Once all names have called, the 2IC will call to attention with **ESECO, PUMARE - GARDO**. All will stop talking and cease all movements.



Stage 3

The 2IC will head to the IC, or the most senior officer, and salute. The officer will return the salute *with the sword*. The 2IC will then say:

*"UNIT NAME is ready for inspection, **SERENORRE/SERENORRA!**"*

For the sake of this Manual of Instruction, it will assume an officer is present. If no officer is present, *no saluting will occur.*

Army Inspections



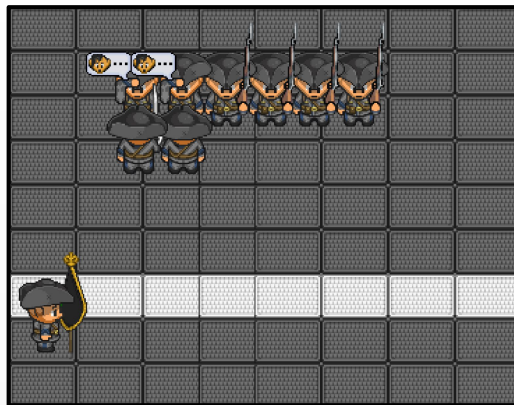
Stage 4

The 2IC will proceed to the leftmost soldier, with the IC behind them. The 2IC will say "Report!"

The soldier will say:

""<Rank> ALFROS ALIJOS, <Regemento>, awaiting further instruction, Serrenorre/Serenorra/<rank>!"

It should be again noted not to use **serenorre/serenorra** if there is no officer present. Alfros Alijos is a placeholder name.



Stage 5

The 2IC will proceed to the next individual and repeat Stage 4. The IC will proceed to the first individual and return the salute. This is, if necessary, the time for the IC to ask any trivia/history questions to see if the soldier is well adjusted.

It must be further noted that once nobody is in front of the soldier, they *must drop their salute*.



Stage 6

Stages 4 and 5 will continue until all troops are done, and the 2IC and IC report to their original positions. At this point, the 2IC will say:

ESECO, DIS - PE

Army Inspections



Stage 7

All members in the inspection party will turn to the left, and they must wait for all to face left. Immediately upon facing left, the front individual will turn front, and march down, with all others following them.



Stage 8

Upon reaching the flag, the soldier will salute. All will do this. After saluting, they will take three steps south, and then are free to move afterwards.

After all soldiers are finished, the 2IC will turn left, salute the flag, and the Inspection is over.



Reward Parades



Reward Parades

*Reward Parades occur on the first Friday of every month, and any other time the collective General Staff deem it appropriate. While promotions and commissioning are permitted to be given throughout the month, **all** promotions, commissions, medals, graduations and similar rewards shall be re-rewarded here in an official basis, with an individual acting as an "official photographer" for the archive.*

Conductor of the Reward Parade

Reward parades will be overseen by a member of the General Staff or a representative of the *Rozirre*, with other General Staff members conducting.

Dress Codes

For *Reward Parades*, the following dress codes may be permitted to be worn. See below for examples:

NO.2 DRESS

DENIED



NO.3 DRESS

Accepted

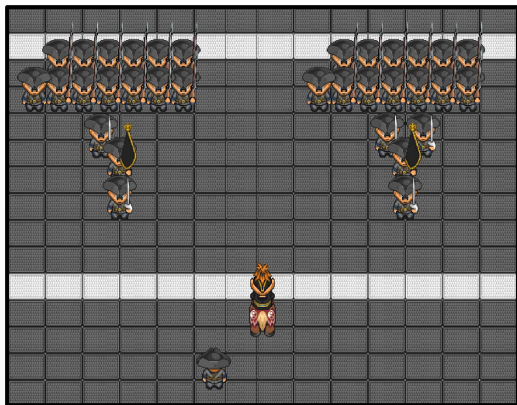


NO.3B DRESS

Accepted



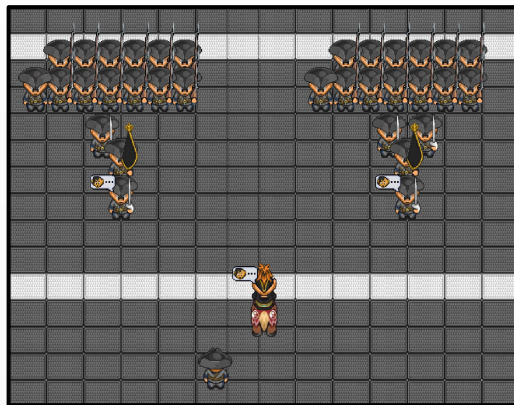
Reward Parade



Stage 1

The Reward Parade will begin in the following formation. *This example is that of two regementos on parade. The following shall apply:*

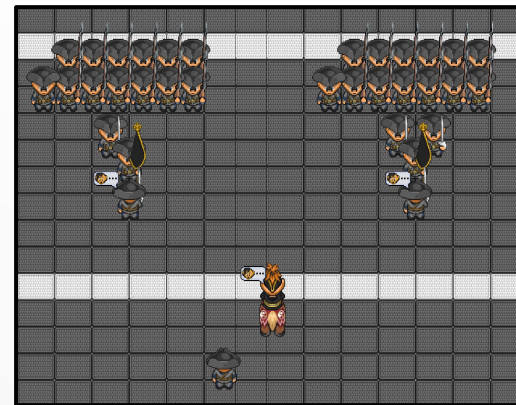
- Regiments will form up in *two lines if they possess over six members present, otherwise 1.* The Sobisergente-Regemento shall form up on the *left of the regemento.*
- No officer will be in the line. Officers shall stand in the aforementioned manner, with two examples shown above.



Stage 2

The IC, in this case the General Officer, shall begin by saying: **PARADA, PUMARE - GARDO.** All will stop talking and cease all movements.

The IC will then say: **REGEMENTOS, RASPONZE!** Starting from left to right, the Coronnel of each regemento will respond "**# OF SOLDIERS ON PARADE, SERENORRE/SERENORRA!**" The number represents how many people in their *regemento* are present. All Coronnels will do this.



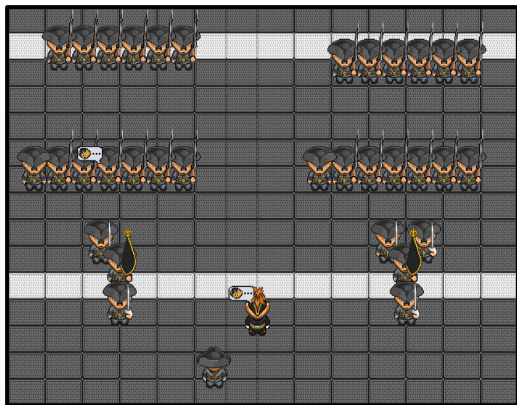
Stage 3

The IC will then say: **OFICIEROS, ASSEYME - COMARO.**

The Coronnels will then about turn, then give the task to their regiments, individually, to:

REGEMENTO, UVIR TEL LENIOS - MARCHARE.

Reward Parade

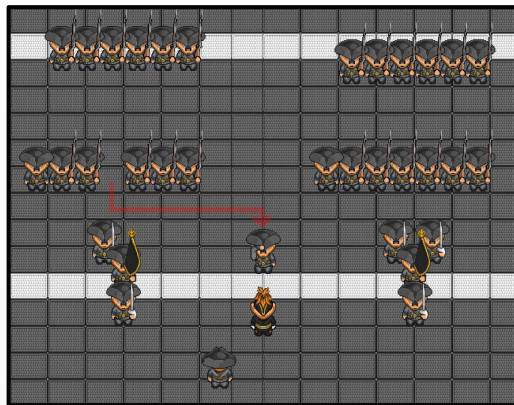


Stage 4

The IC will then oversee the rewards.

At this point, the IC will announce the winner of last month's Carolus Cup, and mandate cheers/clapping for the winners.

The IC will call the name of the first recipient, who will go on their mount and say **SERENORRE/A**. The IC will then say **VAKIR TEL LENIOS!**



Stage 5

The order of rewards will always go:

- BT, Infantry & Cavalry School graduates
- Promotions (*except commissions*)
- Commissions
- Medals
- Promotions of General Officers

The soldier will follow the red line (moving quickly) and stop one pace away from the IC, and salute. The IC will return the salute.



Stage 6

Once the IC drops their salute, the soldier will go right in front of the IC. The IC will then explain why the soldier is receiving such a promotion, medal, graduation etc.

The IC will then ask the official photographer (left flank rear) to get ready for the photo.

Reward Parade



Stage 7 (Grad., Pro. & Medals Photograph)

If the individual is receiving any of the above, the following will be the photo.

The General Officer will stand to the left, the recipient to the centre, their regimental Coronnel to the right, and centred in the rear will be the regimental colours.

If it is a medal, the medal must be worn.



Stage 7 (Commission Photograph)

If the individual is receiving their commission, the following will be the photo.

The General Officer will stand to the left, the recipient to the centre holding their commission shield code, their regimental Coronnel to the right, and centred in the rear will be the regimental colours.

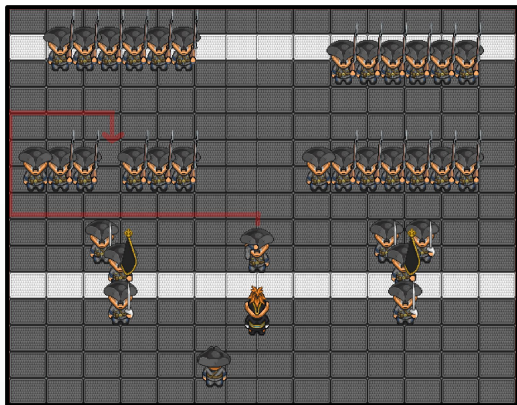


Stage 7 (General Officer Pro. Photograph)

If the individual is receiving their promotion to or within the General ranks, the following will be the photo.



Reward Parade



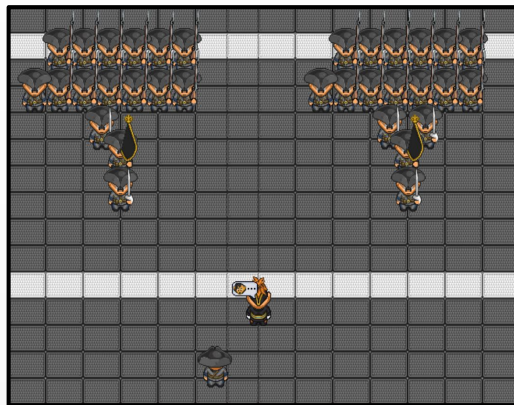
Stage 8

Once the photo and recipient is done, the **IC** will say **VAKIR TEL LENIOS!** The soldier will step back, salute, then march *around their formation to enter from the rear.*

The **IC** will then call **OFICIEROS, ASSEYME - COMARO.**

The Coronnels will then about turn, then:

REGEAMENTO, SERRE TEL LENIOS - MARCHARE.



Stage 9

The lines will close, and the Coronnels will turn back to face the **IC**.

The **IC** will say any last words or remarks.

The **IC** will finish by saying that Coronnels may dismiss at their pleasure afterwards.

The **IC** will leave.



Change of Command Parades



Change of Command Parade

Every time a new **Coronnel** or **Sobisergente-Regementale**, or **Drannesergente** is appointed, the General Staff must command and pick a date for that regemento to parade and formally announce their new leader. These appointments should also be announced in the monthly parades (see last).

Conductor of the Change of Command Parade

Change of command parades should be led by, if possible, the outgoing commander. In many situations this is not applicable. Where not applicable, a member of the General Staff should do the job.

Dress Codes

For *Change of Command parades*, the following dress codes may be permitted to be worn, as long as **all members are wearing the same order of dress** (with the exception of No.3B, which may worn by officers as the Undress Order of Wear). See below for examples:

NO.2 DRESS

Accepted



NO.3 DRESS

Accepted

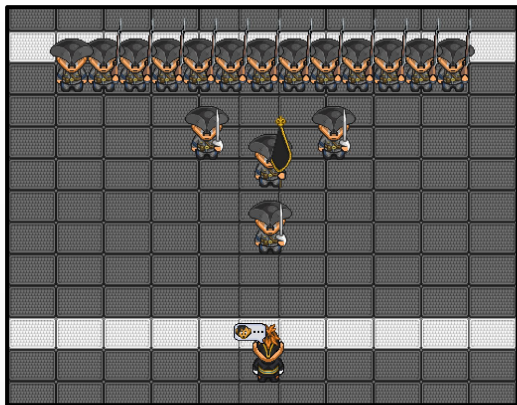


NO.3B DRESS

Accepted



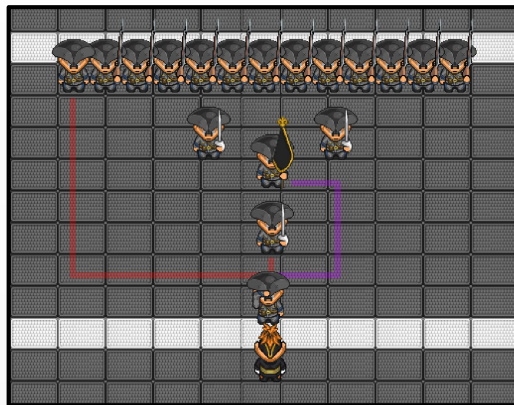
Change of Command Parade



Stage 1

The Change of Command Parade will begin in the following way. The *regemento* will be lined up in a singular line, with officers in a secondary line and the commander in front, forming a sort of trinity symbol.

The outgoing commander, or **IC**, be it any of the aforementioned ranks (or as represented by a General Officer in this situation), will be formed in front. They will give a speech explaining why they (or the individual who left) left. It should be heartfelt if possible.

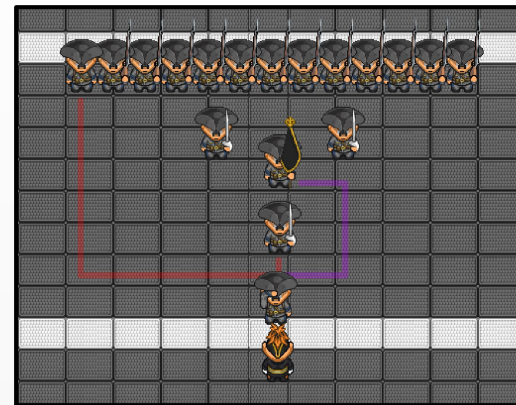


Stage 2

The **IC** will then call the successor forward. If it is **SSR**, they will come from the top left flank in the red line, to come before the **IC** to salute.

If it is the **Commanding Officer (CO)**, they will go straight forward to the **IC** and salute *with the sword*.

If it is the **Drannesergente**, they will follow the purple route but not salute. The **IC** will salute instead.



Stage 3

The **IC** will say:

"Do you solemnly promise to follow the laws, customs and traditions of your Regemento, and safeguard the wellbeing of all members of your Regementale family?"

The incoming **SSR/CO** will say:

"I solemnly promise to do so - long live the regemento."



Tattoo of the Guard



Tattoo of the Guards

Every evening at 9:55PM, there will be a group of Sarovians sent to the War Memorial to conduct the Guard's Tattoo (or otherwise known as the Tattoo of the Guards). The ceremony is made to formalise the end of the working day, and allowance for English and Portuguese troops to relax the rest of the night, and for no more training to be held throughout the evening and the beginning of Off Duty.

Conductor of the Tattoo

A Guard officer in all manners should conduct the Tattoo.

Dress Codes

For the Tattoo of the Guards, the following dress codes may be permitted to be worn:

NO.2 DRESS

DENIED



NO.3 DRESS

Accepted



NO.3B DRESS

DENIED



Tattoo of the Guards



Stage 1

The IC, a Guard officer, will take command with parade sword upon the dias. If possible, guard officers or other senior members will hold the Guard colours to the left and right of the IC. At 9:55, the Guards will be assembled in the following stage.

The IC will say:

GARDOS, GOCHA - VERSIR!

All will turn left.



Stage 2

The IC will then call:

GARDOS, PERENTIR - FUZELLOS!

All will mount up. The IC will say the Tattoo Hymn:

“Geoura terrir finir, y andarre solinne,
Pum tel montannaros, tel merropsitos, tel sello,
Tu finne, respelir securra, y
Soldat, serre dis oixtos.

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Stage 2 (Cont.)

Suonee tel tammellos, tel solinne arivir,
Atara tel terra seo vulorre,
Tu finne, respelir securra, y
Soldat, serre dis oixtos.

Si eso Gardo sica no asaia,
eun fonir tel lavos y tel geoura,
Marchare, mis bayo,
Uvert tel montannaros y lanne laga.”

Tattoo of the Guards



Stage 3

There will be a 15 second period of silence. After, the IC will say:

GARDOS, OMBRE - FUZELLOS!



Stage 4

The IC will then call:

GARDOS, FRENTE - VERSIR!

All will look front.



Stage 5

The IC will then call:

GARDOS, DIS - PE

All members in the inspection party will turn to the left, and they must wait for all to face left. Immediately upon facing left, the front individual will turn front, and march down, with all others following them. No salutes will be offered to the flag.





Honour Guards & Reviews



Honour Guards & Reviews

When a foreign VIP is brought to Sarovia, or where the time is necessary to show off to foreign nations, or even to announce the entry of the Sovereign or a representative of the Sovereign, an Honour Guard may be assembled. Sometimes when a high ranking official wishes to informally inspect troops, called a Review, the same procedures apply.

Conductor of the Review or Honour Guards

Reviews or Honour Guards should always be led by an officer, and never a non-commissioned officer.

Dress Codes

For *Change of Command* parades, the following dress codes may be permitted to be worn:

NO.2 DRESS

DENIED



NO.3 DRESS

Accepted

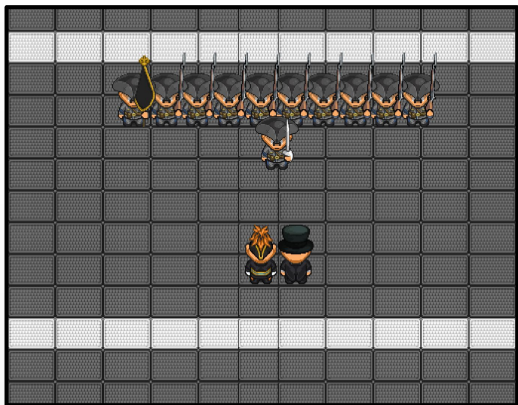


NO.3B DRESS

DENIED



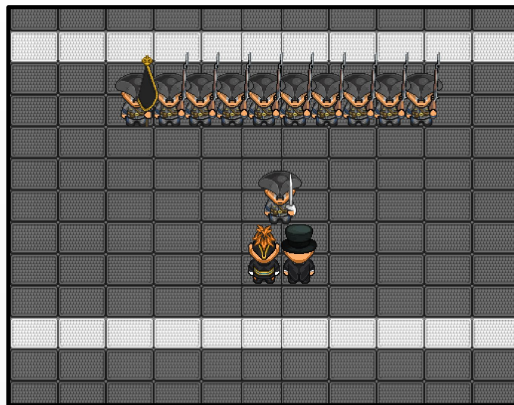
Honour Guards & Review



Stage 1

The IC, an officer, will take command and line his men up in a single line. The regimental flag will be flown at the left. Should they not belong to any particular regemento but many, they will fly the flag of the most senior regemento present.

The VIP and any similar guests will line up in front. Should any musicians be present, they will play behind the line, or to their right. They will play the Anthem.

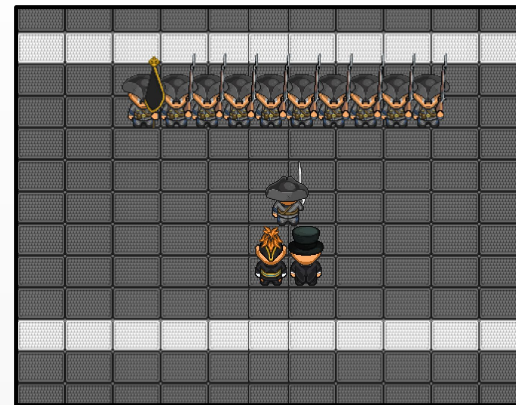


Stage 2

The IC will then when the time is ready, usually prompted by PM, advance the guest and VIPs. He will then salute *with his sword*. He will then say something similar to:

""<Rank> ALFROS ALIJOS of the Honour Guard, awaiting permission to proceed, Serrenorre/Serenorra/Dis Majis Imperial"

The guest and VIP will likely say thank you and say proceed.



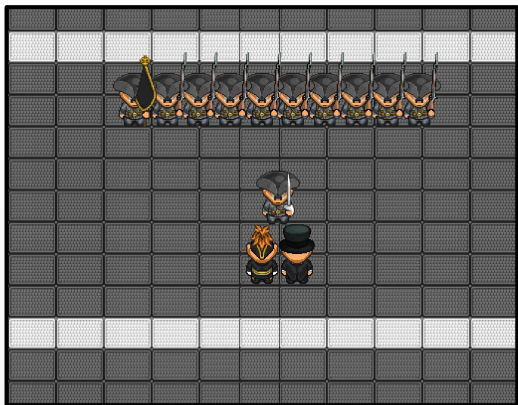
Stage 3

The IC will turn and face their men, then say:

GARDOS EUI ONNEUR, SAULUDE IMPERIAL (or *generalle if no representative of the Sovereign is there*),
PERENTIR - FUZELLOS!

All will mount up, and stay silent/mounted for ~20 seconds.

Honour Guards & Review



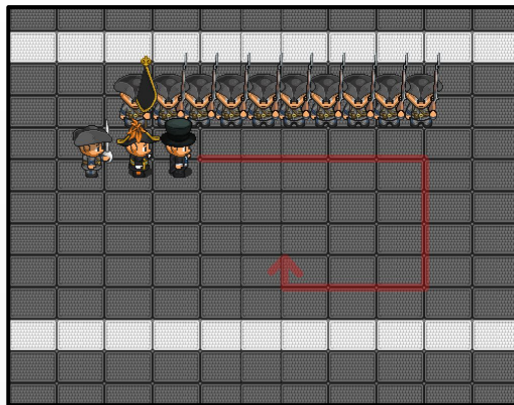
Stage 4

The IC will then say:

GARDOS, OMBRE - FUZELLOS!

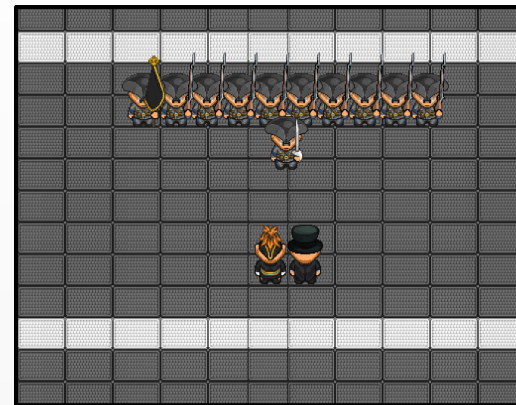
He will then turn around, salute once more with his sword to the VIPs and guest, and say:

“<Rank> ALFROS ALIJOS of the Honour Guard, waiting for your review, Serrenorre/Serenorra/Dis Majjs Imperial”



Stage 5

The VIPs and guests will lead, with the IC behind, and walk in the red route. They are to salute the flag as they pass. They are to return to their original Stage 1 positions.



Stage 6

When the IC returns to the Stage 1 positions, this is the cue for the VIP and the guests to depart.



Trooping the Colours



Trooping the Colours

Trooping the Colours is one of Sarovia's most famous ceremonial events, and happens a few times a year. Colours, or the regimental flags, are used on the battlefield as a rallying point and symbol of the regemento. They display the battle honours of a regemento and show the spirit of the unit. When a unit behaves in good spirits or does an effective job, they may be granted the opportunity to "troop", or carry, their colours in front of the others, symbolising their superiority.

Conductor of the Review or Honour Guards

Trooping the Colours should always be led by a General Officer, or a series of General Officers, and are almost always supervised by the Sovereign or a representative of the Sovereign.

Dress Codes

For Troopings, only No.3 dress is allowed - and the very best of it too.

NO.2 DRESS

DENIED



NO.3 DRESS

Accepted

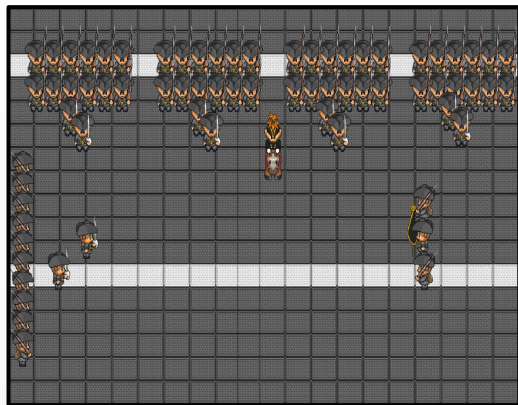


NO.3B DRESS

DENIED

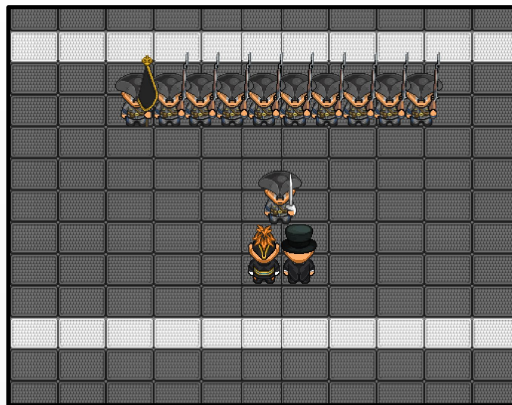


Trooping the Colours



Stage 1

The IC, a general officer, will take command. Regementos will array like seen above. They shall be lined up



Stage 2

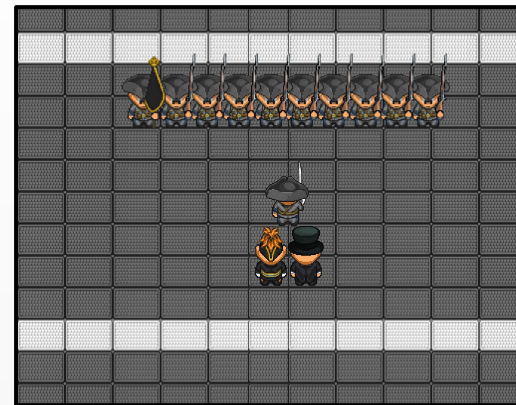
The IC will then when the time is ready, usually prompted by PM, advance the guest and VIPs. He will then salute *with his sword*. He will then say something similar to:

“<Rank> ALFROS ALIJOS of the Honour Guard, awaiting permission to proceed, Serrenorre/Serenorra/Dis Majis Imperial”

The guest and VIP will likely say thank you and say proceed.

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Stage 3

The IC will turn and face their men, then say:

GARDOS EUI ONNEUR, SAULUDE IMPERIAL (or *generalle if no representative of the Sovereign is there*),
PERENTIR - FUZZELLOS!

All will mount up, and stay silent/mounted for ~20 seconds.